

Bylaws of the Salem, NH Republican Town Committee

Adopted April 7, 2011

ARTICLE I: Purpose, membership, and duties

A. Name and Purpose

1. The name of the organization shall be the Salem Republican Town Committee, hereinafter referred to as “the Town Committee” or “the Committee.”
2. Purpose. The Salem Republican Town Committee is organized to recruit and support Republican candidates who endorse low taxes, local control, and limited government.

B. Composition and Membership

1. Composition. The Salem Republican Town Committee shall be composed of the members and such officers as the committee shall, by the adoption of these bylaws, determine.
2. Membership. Any person registered as a Republican to vote in Salem, NH qualifies for membership. A qualified person may join the Committee by signing up in person at any scheduled meeting, and will become a member at the conclusion of the meeting. To maintain membership, a qualified person must have attended at least one meeting in the prior twelve month period. The Town Committee shall keep a list of all its members.
3. Guests are welcome to attend meetings, participate in discussions, and work for Republican candidates but shall not be voting members.

C. **Duties.** In cooperation with the New Hampshire Republican State Committee and the Rockingham County Republican Committee, the Town Committee shall have the duty to manage the affairs of the Republican Party in Salem, to direct the general policy and campaign activities of the local party organization and to perform all duties by law or custom required of it.

ARTICLE II: Meetings and voting

A. Meetings

1. Regular meetings shall be called by the Chairman and held at least six times a year.
2. The meeting for election of officers shall be held in January following the biennial election or at such other time between the biennial election and February 28 of the following year as the Committee shall determine. If this meeting is not held by March 1, it shall be the duty of the Rockingham County Republican Chairman to set the date and place for the said meeting.
3. Notice of all meetings shall be mailed or e-mailed to each member’s last known address at least five days before the meeting.
4. A special meeting may be called by the Chairman or five members of the Committee for the purpose of considering any proper business referred to in the notice of the meeting.

B. **Quorum.** A minimum of ten members shall constitute a quorum to conduct the business of the Committee.

C. **Voting.** Each member shall be entitled to one vote on every matter to be voted on by the members at any meeting of the Committee. No proxy voting shall be permitted. Unless otherwise provided by law or these bylaws, a majority vote of the members present shall be required to take any action. The Chairman shall not vote except to make or break a tie.

ARTICLE III: Officers

A. Number and qualifications. The officers of the Town Committee shall be a Chairman, a Vice Chairman, a Treasurer, a Secretary and such other officers as the members see fit. Two or more offices may be held by the same person except that the duties of Chairman and Treasurer shall not be performed by the same person. Only members of the Town Committee shall be eligible to be candidates for these offices. An officer who publicly supports a candidate of another party in a partisan election shall be disqualified from office.

B. Tenure. Officers shall be elected for a two year term in accordance with these bylaws and shall hold office until their successors are elected and qualified, or until resignation, disqualification, removal, or death.

C. Vacancies. A vacancy in any office, whether by resignation, disqualification, removal, or death, may be filled by a vote of the Committee. Any officer so elected shall serve until the expiration of the term of the person leaving.

D. Removal. After notice at a prior regular meeting, an officer may be removed for cause by a vote of two-thirds of members present and voting.

E. Chairman. The Chairman shall be the chief executive officer of the Town Committee. He or she shall preside at all meetings and shall have the authority to appoint such committees as are needed to accomplish the purposes of the town Committee. He or she shall see that the Committee is organized in accordance with the time schedule set forth in these bylaws, and that the Committee maintains complete records. He or she shall also submit the slate of candidates chosen by the Committee for election as members of the Rockingham County Republican Committee at a caucus called for that purpose. In order to avoid the appearance of favoritism the Chairman shall not use his or her title if endorsing a candidate in a contested primary election.

F. Vice Chairman. The Vice Chairman, under the direction of the Chairman, shall assist the Chairman in the above-mentioned duties and in his or her absence shall preside over meetings.

G. Treasurer. The Treasurer shall receive all funds belonging to the Committee, shall keep proper books of account of all funds received and paid out and shall pay out funds only with a prior vote of the Committee, except that between meetings the Treasurer may pay out amounts up to \$75 with the approval of the Chairman for time-sensitive expenses. A checking account shall be maintained in the Committee's name with two signatures, Chairman and Treasurer. The Treasurer shall file financial reports as required by state and federal law .

H. Secretary. The Secretary shall keep minutes of all the meetings, maintain a roster of members, and be custodian of the permanent books and records of the Committee. The Secretary shall be responsible for all correspondence and for sending out the notice of all meetings.

ARTICLE IV: Amendments

A. Amendments to these bylaws may be proposed by any member of the Committee. Amendments shall be presented for discussion at a regular or special meeting and placed on the agenda for a vote at the next meeting. Members shall be notified of the proposed amendment prior to the meeting. Amendments to these bylaws shall require a two-thirds majority of members present and voting for adoption and shall take immediate effect.

B. These Bylaws supersede any previous bylaws, rendering them null and void.

Adopted by a two-thirds vote on April 7, 2011 Lisa Withrow, Secretary